

Role description: **Creative Events Volunteer**

Purpose: To support the delivery of the Russell-Cotes Art Gallery & Museum public programming objectives

Role title:	Creative Events Volunteer
Project description:	<p>The Russell-Cotes Art Gallery and Museum offers a programme of exhibitions, events, workshops, tours and activities that explore different aspects of its stories and collections.</p> <p>This role is an opportunity to support the programme of events through a number of different possible ways, including: stewarding at events; performing at events; assisting performers and artists at events; object handling; crafts; and potentially a lot more. We welcome any specific skills that individuals may bring.</p>
Project manager:	Ruaidhri O'Mahony
Where:	Russell-Cotes Art Gallery & Museum
When:	We hold a monthly Museum Late on the third Thursday of the month, when it would be useful to have you available. In addition, we do other events, such as a Halloween night, Christmas weekend, and other ad hoc talks, performances, etc.
Commitment:	There is no minimum time commitment, but the more events you get involved in the more rewarding you will find the experience.
Duration:	Ongoing
Requirements: (skills, etc)	<p>If you are the right person for this sort of role you will have the following qualities:</p> <p>You will need to have good communication skills, both written and interpersonal.</p> <p>You will have a keen awareness of customer care and be able to work happily with the public, other volunteers, event organisers, staff, etc.</p> <p>You will be well-organised and presentable.</p>

	Most importantly of all, you will be enthusiastic, passionate about the museum, and willing to learn.
What's in it for you:	<p>A great opportunity to get involved in the inner workings of the museum and our events programme.</p> <p>Making a hugely positive impact to the work of the Russell-Cotes.</p> <p>Learning about the history of the Russell-Cotes, gaining insight into the work of the Curators and being the first to hear about exhibitions and events.</p> <p>Joining our friendly team and getting to know people.</p>
What you will be doing:	<p>You could be doing any of the following:</p> <ul style="list-style-type: none"> • Attending events, which (depending on the event) may include co-ordinating activities, performing, welcoming public, assisting with catering, managing guest-lists, artist liaison, giving information, acting, etc. • Designing marketing material, and carrying out promotion for events, • Engaging the public with the story and collection of the Russell-Cotes <p>The role can be flexible to suit different interests, skills and availabilities, and can grow and change over time.</p>
Why we want you:	We recognise that there is enormous potential mutual benefit for the Russell-Cotes and for you by working together. There is always more work to be done, and your support can make a big difference.
Training:	Volunteer induction; Tour of the house; Ongoing training and learning opportunities.
For more information, contact:	Ruaidhri O'Mahony ruaidhri.o'mahony@bcpcouncil.gov.uk
Notes:	We are unable to pay expenses at this time, and we ask that prospective candidates consider the implications of this on their travel expense before applying.
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